

the solution is clear



Clear Facts provides relevant information for helping you receive better results from your Clear Sky FOOD & BEVERAGE inventory software. Below is this month's topic.

NOTE: This "clear fact" first appeared May 20, 2009. We are repeating this information today because of its importance.

### Closed Periods CAN be Re-Opened!

Scenario – you do a good job with your period-end inventory, close your accounting period but then discover errors in the period you just closed.

Not to worry! With Clear Sky FOOD & BEVERAGE, you can RE-OPEN closed periods and correct errors. Of course you or someone in your organization will need to have user rights for this feature. Below is how you would accomplish this.

Log in to Clear Sky FOOD & BEVERAGE on your desktop then select Inventory Tools. Now click on the Open Accounting Period button. You will then see a list of your closed periods. You can open any closed period but you must start with the last one that was closed and work backwards through your list of closed periods. Chances are it's the last closed period that you want anyway. Next, click on the Open Period button then click Yes in the confirmation screen. The system will then perform an automatic backup of your data and you will receive a "period opened successfully" message once the process completes. Now, you can correct errors for any transaction for the period just opened. Once you have completed all of your adjustments don't forget to close the period again.

For additional support on the above topic contact the Clear Sky Software Help Desk at 704-554-6300 or [support@clearskysoftware.com](mailto:support@clearskysoftware.com)

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Clear Facts pertains to Clear Sky FOOD & BEVERAGE. If you are using the BICS system you should convert to Clear Sky BEVERAGE and purchase Clear Sky FOOD. If you have a current Software Maintenance Program (SMP) you are entitled to Clear Sky BEVERAGE at no cost.

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